



North Carolina
Total Retirement Plans
401k | 457 | 403b



Dale R. Folwell, CPA
STATE TREASURER OF NORTH CAROLINA
DALE R. FOLWELL, CPA

DRAFT MINUTES
SUPPLEMENTAL RETIREMENT BOARD OF TRUSTEES

The special meeting of the Supplemental Retirement Board of Trustees was called to order at approximately 10:30 a.m. on January 15, 2020, by the Acting Chair, Chris Farr, Chief of Staff. The meeting was held in the Dogwood Conference Room of the Longleaf Building at 3200 Atlantic Avenue, Raleigh, NC 27604.

Members Present

The following board members were present: Treasurer Dale R. Folwell (via phone), Melinda Baran (via phone), Steve Beam (via phone), Nigel Long (via phone), Jim Lumsden, Nels Roseland (via phone), and Chevella Thomas (via phone).

Members Absent

The following board members were absent: Lorraine Johnson and Michael Lewis.

Guests Present

No guests attended the meeting.

Department of State Treasurer Staff Present

The following staff members were present: Mary Buonfiglio, Tom Causey, Sharon Leach, Reid Chisholm, Alexandria Ferguson, Rekha Krishnan, Fran Lawrence, Loren de Mey, April Morris, and Joan Fontes.

Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

The acting Chair asked, pursuant to the ethics rules, about conflicts of interest of the board members. No conflicts of interest were identified by the board members.

Evaluation Committee's Recommendation for NC 401(k) and NC 457 Plans' Auditor

Mr. Beam presented the recommendation from the evaluation committee regarding the request for proposals (RFP) for auditing services for the NC 401(k) and NC 457 Plans. Mr. Beam referred members to the memorandum from the evaluation committee in the board's meeting materials.

In the memorandum, the evaluation committee recommended the selection of CliftonLarsonAllen LLP as the auditor for the Plans pursuant to the RFP, subject to successful contractual negotiations. Mr. Beam noted that the recommendation had not changed since the board's December meeting, but the board had fulfilled its responsibility to be involved in the evaluation process. Mr. Beam also mentioned that the evaluation committee had responded to his questions regarding the RFP, including differences in the bids, the best and final offer (BAFO), and the capacity of the firms that were not recommended.

Mr. Lumsden made a motion to accept the evaluation committee's recommendation.

Mr. Long asked about the fees, and Ms. Buonfiglio provided the fees for each firm by year and in total. She also provided the fees submitted by CliftonLarsonAllen LLP in response to the BAFO. Ms. Buonfiglio noted that while cost was important, the evaluation committee also considered the ability of each firm to perform the audit.

Ms. Baran seconded the motion, and the motion passed unanimously.

Public Comments

No comments were offered.

Board of Trustees Comments

The Acting Chair told board members to expect an email soon with a link to their annual fiduciary training.

Adjournment

There being no further business before the board, Mr. Beam made a motion to adjourn, and Mr. Lumsden seconded the motion. The motion was approved unanimously, and the meeting adjourned at approximately 10:45 a.m.

Chair

Secretary