



North Carolina
Total Retirement Plans



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STATE TREASURER OF NORTH CAROLINA
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Schedule for Submitting 2023 Contribution Summary Instructions

(NOTE: Employers can submit their report along with contributions PRIOR the “Submit By” date)

Reporting Cycle:	Submit By:
December 2022	Monday, JANUARY 9, 2023
January 2023	Tuesday, FEBRUARY 7
February	Tuesday, MARCH 7
March	Monday, APRIL 10
April	Friday, MAY 5
May	Wednesday, JUNE 7
June	Monday, JULY 10
July	Monday, AUGUST 7
August	Friday, SEPTEMBER 8
September	Friday, OCTOBER 6
October	Monday, NOVEMBER 7
November	Wednesday, DECEMBER 7
December 2023	Monday, JANUARY 8, 2024

This schedule information is also located on our website at:

<https://www.myncretirement.com/employers/schedule-submitting-contribution-summary-instructions>

The complete report and any contributions due must be submitted by no later than **5:00pm EST** on the **5th business day** of the month.